

# Vista Oaks Owners Association

## Architectural Committee Application for Exterior Modifications

**Plan Submittal Requirements:** Please thoroughly review your plans and application to ensure that all required information is included. Sign below & initial each item as verification that the plan submittal is complete (for items that do not apply, write n/a). **Incomplete applications will not be reviewed.** The Committee is entitled to up to 30 days for application and plan review. Please contact Southwest Management Services with questions.

Name: _____	Signature: _____
Property Address: _____	
Phone: _____	Email: _____

**Plan Type:** (check all that apply)

- New Home       Patio/Deck       Fence       Landscaping       Pool/Spa  
 Play Equipment (playscape, trampoline, playhouse, basketball goal, etc)       Outbuilding  
 Other \_\_\_\_\_

**Site Plan:** (please initial when complete or write n/a where not applicable)

*One (1) copy must be drawn to scale, showing dimensions, on a 8 1/2 x 11 sheet of paper or larger.*

- \_\_\_\_\_ name(s), address(es), telephone/fax for owner, builder, engineer, or architect  
\_\_\_\_\_ copy of the recorded plat showing the building line      \_\_\_\_\_ easements are shown on site plan  
\_\_\_\_\_ front setback      \_\_\_\_\_ rear setback      \_\_\_\_\_ side setbacks (show porches, stairways, eaves & cantilevers)  
\_\_\_\_\_ existing and finished grades shown at lot corners and at corners of proposed improvements  
\_\_\_\_\_ indicated lot drainage provisions, cut & fill details, and, if any appreciable changes to the lot contour  
\_\_\_\_\_ structural design, exterior elevations, description of exterior materials, colors, textures, and shapes of improvements  
\_\_\_\_\_ depictions (including location & method) of exterior illumination, utility connections and fire protection systems  
\_\_\_\_\_ house plan number and color      \_\_\_\_\_ adjacent house(s) plan and color  
\_\_\_\_\_ landscape plan, include type of sod, irrigation, plant names

**Other Approvals:** (please initial when complete or write n/a where not applicable)

- \_\_\_\_\_ fence location, height and type (if applicable), gate locations, stain color choice  
\_\_\_\_\_ all exterior lighting, including yard lighting (60 watt max), landscape lights, flood lighting  
\_\_\_\_\_ accessory building locations, if any (included dimensions, height, material, and color)  
\_\_\_\_\_ swimming pool or spa location, equipment location, screening, decking/patio  
\_\_\_\_\_ play equipment (playscape, trampoline, playhouse) location and dimensions  
\_\_\_\_\_ deck/arbor location, dimensions, materials, stain color choice

